

A young boy in a dark suit, white shirt, and light green tie sits at a desk. He wears large, round glasses and has a yellow sticky note on his forehead. Two other sticky notes, one pink and one light blue, are pinned to his chest. He holds a silver pen over an open notebook. The background is a light blue wall covered with various colored sticky notes (yellow, pink, light blue, light green).

prospects | Payroll

Experts in Schools Payroll

Payroll doesn't  
have to be **puzzling**

# Who We Are


Prospects Payroll is a CIPP accredited service within the Prospects Group, which has over 20 years' experience of working in the education and training sector.

Growing from our expertise in education services, Prospects Payroll provides a first class, high quality and supportive service to schools and academies.

Using an award winning integrated HR & payroll system which gives you full visibility of your payroll, transparency of data and access to a suite of reports that will meet all your needs.

Our aim is to provide a payroll service which is accurate, innovative and focused on customer satisfaction.





“An outstanding paperless payroll service. The staff made the transition seamless from our old provider and in addition to their wonderful service, we also rely on their technical skills and expertise to help us with payroll issues.”

Jayne Barnett

**The Dean Academy, Athelstan Trust**

“It is brilliant having the iTrent system, as you have all the current information at your fingertips.”

Lorraine Morgan

**Queensmill School**

“Their provision of management support information is excellent and they have been proactive in developing their service to us. They have been a great choice and I cannot recommend them highly enough.”

Roger Brown

**Fulham College Academy Trust**

“With Prospects we are confident we can always reach a member of their team who knows our school and will be able to provide support when we need it. The turnaround for responses to our queries is impressive.”

Wendy Gainham

**Lady Margaret School**

“I have found Prospects staff to be efficient, knowledgeable and above all friendly.”

Moy Lewis-Logie, Financial Consultant

**Oxford Gardens School**

**Transfer *your* payroll to Prospects**

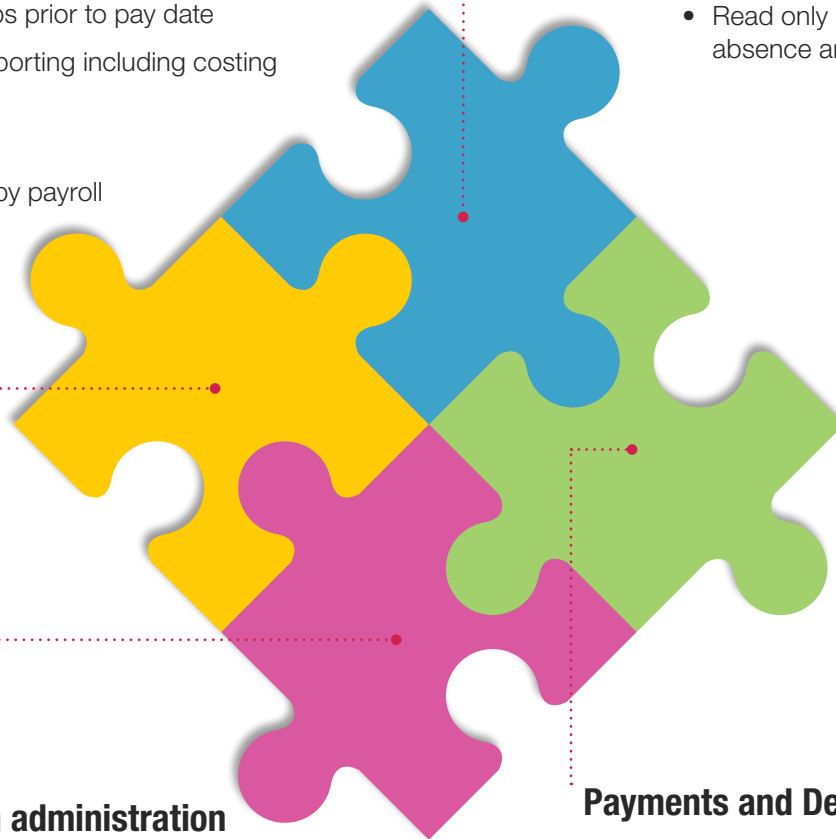
# What We Do

## Secure Fully Managed Payroll System

- Named payroll contacts
- 24/7 access to your people and employment data for authorised employees
- Review online payslips prior to pay date
- Access to suite of reporting including costing and absence reports
- HMRC compliance
- Support line staffed by payroll professionals

## Employee self service

- Secure web portal for all employees
- View and print online payslips & P60s
- Read only access to personal, absence and employment records



## LGPS & TPS Pension administration

- Complete administration of local government and teachers' pension schemes
- Payment & reconciliation of contributions including annual return, MDC, & EOYC
- Auto enrolment & re-enrolment

## Payments and Deductions

- Approved BACS Bureau
- Secure payment to employees by BACS
- Statutory and contractual sickness, maternity, paternity and adoption pay
- Third party payments and remittances



# Why Choose Us

## **Reliable and customer focused**

We employ staff who are personable and share our goal in delivering a supportive service

## **Accurate**

Internal checks and designated time for you to review payroll online and make amendments

## **Technically advanced**

System configurable to meet your needs and reports designed to meet management information requirements and audit

## **Value for money**

Employee self service, integrated HR & payroll system with real time information and helpful payroll professionals to address your payroll worries

# A smarter way to deliver your payroll

Contact us for more information

 **0121 521 2306**

 **[schoolspayroll@prospects.co.uk](mailto:schoolspayroll@prospects.co.uk)**

**prospects** | Payroll

[www.prospectspayroll.co.uk](http://www.prospectspayroll.co.uk)

